**Mirzoyeva Ülviyyə\_Layihə menecmenti**

1. Describe project and project management.
2. Describe the relationship between project, programme and portfolio management.
3. Define project management and operation management. Describe three main differences between them.
4. Define Enterprise Environmental Factors and Organizational Process Assets and describe their influence on project success.
5. Describe project life cycle structure and its general characteristic (patterns of staff, cost, stakeholder influence, risk, etc.).
6. Describe the main types of project phases.
7. Describe the main types of organizational structures. Which of them is the best for project implementation?
8. Define Functional Organizational Structure and describe its influence on project implementation.
9. Define Matrix Organizational Structure and describe its influence on project implementation.
10. Define projectised organizational structure and its influence on project implementation.
11. Describe Project Management Process Groups.
12. Describe Project Management Initiating Process Group (processes, inputs, and outputs).
13. Describe Project Management Planning Process Group (processes, inputs and outputs).
14. Describe Project Management Executing Process Group (processes, inputs, and outputs).
15. Describe Monitoring and Controlling Process Group in Project Management (processes, inputs, and outputs).
16. Describe Closing Process Groups in Project Management (processes, inputs and outputs).
17. Define Integration Project Management and describe processes it includes.
18. Describe the process of Developing Project Charter (inputs, outputs, tools, and techniques).
19. Describe the process of Developing Project Management Plan (inputs, outputs, tools, and techniques).
20. Describe the process of Directing and Managing Project Work (inputs, outputs, tools, and techniques).
21. Describe the process of Closing the Project or Phase (inputs, outputs, tools, and techniques)
22. Define Project Scope Management and the processes it includes.
23. Describe the process of Planning Scope Management (inputs, outputs, tools, and techniques).
24. Describe the Process of Collecting Requirements for Scope Management (inputs, outputs, tools, and techniques).
25. Define the process of Creating Work Based Structure for Scope Management (inputs, outputs, tools, and techniques).
26. Describe Project Schedule Management and the processes it includes.
27. Describe Sequence Activity Process and its main outputs.
28. Describe Precedence Diagramming Method (PDM) for the process of Sequence Activities. List and describe 4 types of it.
29. Describe Dependency Determination and Integration technique for the process of Sequence Activities. List and Describe 4 types of it.
30. Describe Estimate Activity Duration Process and its main outputs.
31. Describe Analogous Estimating, Parametric Estimating, and Three –Point estimating, Bottom-up estimating techniques used in Estimate Activity Durations Process.
32. Describe Project Cost Management and processes it includes.
33. Describe Determine Budget process and its main outputs.
34. Describe Control Budget process and its main outputs.
35. Describe Data Analysis techniques (EVA and Variances Analysis) used for Budget Control Process.
36. Task on EVA analysis.
37. Task on Variance Calculations.
38. Describe To-Complete Performance Index.
39. Describe Schedule Performance Index and Cost Performance Index.
40. Describe Project Quality Management and processes it includes.
41. Describe Cost-benefit analysis and Cost of Quality technique used in Plan Quality Management Process.
42. Describe Manage Quality process and its main outputs.
43. Describe Affinity Diagram technique used for data representation in Manage Quality Process.
44. Describe Project Resource Management and processes it includes.
45. Define the stages of Tucman Ladder Model that describes Team Development.
46. Describe the following techniques used in team Development Process: Colocation, Virtual Teams, Communication technology, Interpersonal and team Skills.
47. Define Project Communication Management and processes it includes.
48. Describe Main Dimensions of Communication Activities (key concepts).
49. Describe Communications Skills and Project Management Information Systems as a techniques used in Manage Communications process.
50. Describe Interpersonal and Teams Skills technique used in Manage Communication Process.
51. Define Project Risk Management and processes it includes.
52. Describe Key Concepts of Risk Management
53. Describe trends of Risk Management
54. Describe Plan Risk Management process and its main output.
55. Describe Risk Probability and its Impact. Draw the matrix to represent it visually.
56. Define Identify Risk Process and its main outputs.
57. Define the process of Performing Qualitative Risk Analyses and its main outputs.
58. Define Data Analyses techniques used in the Process of Performing Qualitative Risk Analyses.
59. Define the process of Performing Quantitative Risk Analyses and its main outputs
60. Describe Simulations Analysis and Decision Tree Analysis used in the process of Performing Quantitative Risk Analysis.
61. Define Plan Risk Responses process and its main outputs.
62. List and define strategies used for threats in project risk management.
63. List and define strategies used for opportunity in project risk management.
64. Define Monitor Risk Process and its main outputs.
65. Define Project Procurement Management and Process it includes
66. Define Key Concepts for Project Procurement Management
67. Define Plan Procurement Management and its main outputs.
68. Define Common Steps for Procurement
69. List and define the types of fixed priced contracts.
70. Define and List Sources Selection Technique used in Define Procurement Management.
71. What are the major components of procurement contracts.
72. Describe Tools &Techniques used in Conduct Procurement Process.
73. Define Project Stakeholders Management and processes it includes.
74. Describe stakeholder register and information it provides.
75. Define Stakeholder Engagement Assessment Matrix.