



INFORMATION FOR EXCHANGE STUDENTS 2015/2016

Information about Institution	
Institution	Poznań University of Economics and Business (PUEB)
Erasmus code	PL POZNAN03
Address	Al. Niepodległości 10; 61-875 Poznań; Poland
Contact for incoming exchange students	Katarzyna Jakubiak, Research and International Relations Office
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Academic Calendar	
Academic year 2015/2016:	Autumn Semester Orientation: September 25 Lectures: September 28 – January 25 Christmas break: December 23 – January 3 Examination period: January 26 – February 8 Resits: February 9 – February 22 Spring Semester Orientation: February 12 Lectures: February 16 – June 12 Easter break: March 24 – March 30 Examination period: June 13 – June 26 Resits: June 27 – July 10 (Bachelor 3 rd year) September 1 – September 14
Arrival dates	21 - 24 September for winter semester 8 - 11 February for spring semester
Deadlines for application	15th June for autumn semester 15th November for spring semester
Application procedure	http://ue.poznan.pl/pl/studies-in-english,c689/incoming-exchange-students,c1078/exchange-students,c1079/application-procedure,a5560.html



Academic information	
Courses available for exchange students	undergraduate and postgraduate courses http://ue.poznan.pl/en/studies-in-english,c689/incoming-exchange-students,c1078/studies,c1081/course-information,c1089/spring-courses-2015-2016,a42273.html
Language of instruction	English (50-70 courses per semester) German (1-2 courses per semester) Polish (majority of courses)
Required level of language ability	Level B2 (according to European standard CEFR) No particular certificate is required but language ability should be verified and confirmed in the application form by the home University exchange coordinator
Required ECTS workload	Recommended 30 ECTS in one semester (minimum 20 ECTS) 60 ECTS in one academic year
Language courses available free of charge	Polish for beginners (1st and 2nd semester) German, French, Spanish and Russian - intermediate and advanced business language courses

Accommodation	
Accommodation options	Students declare type of accommodation in application form: <ul style="list-style-type: none">- student dormitories owned by the University (only twin rooms)- private accommodation (private dormitories or private rooms/apartments) More information: http://ue.poznan.pl/en/studies-in-english,c689/incoming-exchange-students,c1078/exchange-students,c1079/accommodation,c1084/
Accommodation equipment (University dormitories)	The rooms have furniture, bedding and blankets. The rooms have Internet connection available but there are no computers. The halls of residence have kitchens equipped with fridges and ovens but there are no cooking pans nor dishes.
Approximate cost of accommodation per month	University dormitories – 430 PLN (110 EURO) Private room - 800 PLN (200 Euro) Private studio/apartment – 1000 PLN (300 Euro)



Booking procedure	Exchange students apply for accommodation in dormitories through application form. Confirmation of getting a place is sent in July/December by Research and International Relations Office. Poznań University of Economics and Business does not act as an intermediary in the rental of private accommodation . Student should contact the chosen institution/landlord independently.
Pick-up service upon arrival	The student mentors arranged by ESN meet the exchange students on arrival and take them to their accommodation
Social programme	Trips to other Polish cities, social events and sport activities are organised by ESN organisation

Cost of living	
Average cost of living (not including accommodation)	200 EUR
Special fees	Student id card – 17 PLN (4.5 Euro) Library card – 12 PLN (3.5 Euro)

Web page for international exchange	
Information for students, Courses, Application documents, Accommodation, Erasmus Student Network	http://ue.poznan.pl/en/studies-in-english,c689/erasmus-and-exchange-students,c1078/ http://uepoznan.esn.pl/ - Erasmus Student Network at Poznań University of Economics and Business